

WRITTEN AGREEMENT

Primary Physician Assistant
Supervisor

Physician Assistant

Substitute Physician Assistant
Supervisor

QUESTION 1

JOB SUMMARY: The Physician Assistant shall assist in patient care and the professional activities of the physician.

RESPONSIBILITY: The Physician Assistant shall have the knowledge and competency to perform the following functions:

INTRAOPERATIVE CARE:

1. Positioning of the patient on the operating table.
2. Prep and drape the patient on the operating table.
3. Assist in surgery performing those tasks designated by the operating surgeons.
4. Remain with the patient until clinically stable and perform any other duties requested by the surgeon.
5. Establishment of effective relationships with all operating room personnel.

PRE AND POST OPERATIVE CARE:

1. Perform history and physical examinations on patients as requested by the supervising physician.
2. Perform preoperative teaching of the patient.
3. Independent patient rounds and consults with assessment of patient's physical status, overall progress and review of current laboratory and radiologic studies.

4. Determine and order appropriate therapeutic regimens as outlined and requested by the supervising physician.
5. Maintain accurate patient progress records.
6. Timely notification of the supervising physician regarding patient condition and therapeutic regimens initiated.
7. Perform approved invasive procedures described in this agreement and/or as requested and designated by the supervising physician within the supervising physician's scope of practice.
8. Develop discharge planning in conjunction with supervising physicians.
9. Dictate discharge summaries.

OFFICE/CLINIC VISITS:

1. Appropriately interview and examine all patients.
2. Appropriately record patient data.
3. Appropriately notify supervising physician regarding patient progress and therapeutic regimens initiated.
4. Provide wound and dressing care.
5. Perform minor surgical procedures using local anesthesia described in this agreement and/or as directed by the supervising physician within the supervising physician's scope of practice.

CLINICALLY ASSOCIATED DUTIES

1. Establish effective working relationships with referring physicians, administrators, nursing personnel and ancillary staff.
2. Participation in professional organizational activities.

GENERAL

1. 7 day a week, 24 hour a day coverage commitment properly shared among the physician assistant staff.
2. Provide services described in this agreement and/or as directed by the supervising physicians, based upon educational backgrounds, professional experience, and limitations of State statute.
3. Participate in a minimum of 100 hours of continuing medical education activities every 2 years and maintain national certification.
4. Participate in hospital quality assurance as well as limited health professional departmental activities.

ADMINISTRATIVE

1. Keep hospital and clinic records up to date and complete reimbursement forms in a timely fashion.

PROCEDURES

1. In addition to the functions listed above, the following is a list of clinical procedures that may be performed. This list is based upon educational background, work experience and hospital privileging and scope of supervising physician's practice.

As follows:

First or Second Assist with surgical procedures
Suture/wound closure/remove sutures
Insert and remove nasogastric tube/nasoenteric feeding tube with stylet
Insertion/manipulation/replacement gastrostomy tube
Venipuncture/arterial blood gas
Insertion intravenous line
Insertion/removal/manipulation/change central venous catheters
Insert/reposition/removal swan ganz catheters
Insertion/removal arterial lines
Insertion/removal chest tubes and other drainage catheters
Insertion/removal Foley catheters

Endotracheal intubation
Insertion/change of tracheostomy tubes
Perform naso/oro/tracheal suction
Perform thoracentesis
Perform abdominal lavage
Insertion/removal temporary pacing wires
Open chest resuscitation
Cannulate and decannulate
IABP insertion/removal
Local anesthesia/IV sedation
Apply or remove plaster or fiberglass cast
Debridement and care of open wounds
Remove dermatologic abnormalities under guidelines of supervisor and referred for pathology
Lumbar puncture
Placement of anterior/posterior nasal pack
Intra-articular injection and aspiration
Harvest saphenous vein/radial artery
Cardiopulmonary resuscitation/BLS/ACLS
May administer controlled substances and whole blood and blood components that are specifically named and ordered for a specific patient

QUESTION 2/3

Primary supervision will be performed in the hospital/office/clinic setting by Dr. _____, personal contact on nearly a daily basis. For periods of time when the supervising physician is absent, then alternate supervision will be performed by the substitute physician assistant supervisor(s) who will meet all requirements of chart review, and have personal contact with the physician assistant on nearly a daily basis. When personal contact is not possible, the supervising physician or substitute supervising physician(s) will be available to the physician assistant by telecommunications at all times. All supervision is in accordance with the State Board of Medicine Medical Practice Act for physician assistants.

QUESTION 4

- St. Luke's University Health Network, 801 Ostrum Street, Bethlehem, PA 18015
- St. Luke's Hospital Quakertown, 1021 Park Avenue, Quakertown, PA 18951
- St. Luke's Hospital Allentown, 1736 Hamilton Street, Allentown, PA 18104
- St. Luke's Hospital Health Center, 153 Brodhead Road, Bethlehem, PA 18017
- St. Luke's Hospital Riverside Anderson Campus, 1872 Riverside Circle, Easton, PA 18045

AFFIRMATION

This written agreement has been read and understood by those signed below. Utilization of physician assistants is based on this document, the Medical Practice Act, institutional privileges, and the clinical judgements of the physician assistant and the supervising physician based on the welfare of the patient.

Primary Physician Assistant
Supervisor's Signature

Physician Assistant's
Signature

See attached list

Substitute Physician Assistant
Supervisor